

2018-19 PLYMOUTH SCHOOL SPORTS PARTNERSHIP

Indoor Rowing Competition

Risk Management - Assessment Report

Risk Area:	Plymstock School
Assessment Framework:	Plymouth School Games 2018-19
Work Area or Activity:	Rowing Canoeing team build
Competent Person:	Anna Clooke, Paul Roberts
Assisted by:	Event Staff from PSSP and Leaders
Groups Affected:	Competitors, Leaders and Staff
Notes:	Approximately 30 – 500, 10 -18 year old competitors and family members.
Assessed on:	28/11/2018
To be Reviewed on:	27/11/2019

Risk Rating: Below 9 - Low Risk 9 to 14 - Medium Risk 15 or above - High Risk
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What are the Hazards?	What is already being done?	Is this considered satisfactory?	Risk Findings	
Activity				
People moving to/from car park to Sports Hall with equipment – injuries from lifting or traffic in car park	Observe designated parking and moving vehicles. Car park attendants to wear high visibility jackets Open safety brief at the start of the event Use wedges on doors and correct lifting procedure for moving equipment Only event staff to move equipment	Yes	Severity Likelihood Risk Rating	8 2 10
Sports Centre/Hall – Appropriate and safe venue for activity including surface	Previous experience at this venue Safety check pre-event Safety brief at the beginning of the event Appropriate clothing, footwear and behaviour	Yes	Severity Likelihood Risk Rating	2 1 3
Venue temperature and participants hydration	Make sure the temperature in the sports hall is within an acceptable range. There are 3 double doors that can be opened Ensure the event has access to a fresh water supply for competitors	Yes	Severity Likelihood Risk Rating	8 2 10
Rowing activity Injuries/exertion also Slips, trips, falls	All equipment to be within a zoned area Under supervision of Coaches / teachers Participants to be behind machines at all times or at side. Not to crowd participant. Work on a clock wise system. No person to go in front due to the IT wires	Yes	Severity Likelihood Risk Rating	2 2 4
Indoor rowing machines and equipment	All equipment tested before event starts Teachers to ensure competitors are	Yes	Severity Likelihood	2 1

	fit to take part. Correct clothing and footwear Wires taped down To be within a zoned area, under control of coaches / teachers Participants to be behind machines at all times or at side. Not to crowd participant. Work on a clock wise system. No person to go in front due to the IT wires		Risk Rating	3
Electrical equipment	When in use, ensure that mains powered electrical equipment is kept away from water	Yes	Severity Likelihood Risk Rating	8 1 9
Attendees participating in event	Appropriate clothing, tops tucked in, no restrictive garments, and no jewellery. NO SKIRTS ALLOWED. Teachers responsible for DRESS CODE; SENT TO SCHOOLS BEFORE EVENT. Coaching staff to be vigilant and take appropriate action if incorrect clothing is worn. Brief students at the start and give reminders	Yes	Severity Likelihood Risk Rating	2 1 3
Risk of physical injury through rowing	Encourage participants to warm up thoroughly on warm up machines and supervise for adequate technique for the age and abilities for the event	Yes	Severity Likelihood Risk Rating	8 2 10
Emergencies	All incidents will follow the premises procedures for fire and evacuation. Standard SPC rules apply.	Yes	Severity Likelihood Risk Rating	2 1 3
FIRST AID Medical conditions	Each school to provide own first aid box Teachers to make aware any medical conditions to the event organisers/coach. Anna Clooke, event organiser will confirm that all staff/coaches are first aid trained. All incidents to be logged Normal 999 to be used in a serious case. Plymstock site first aid point	Yes	Severity Likelihood Risk Rating	2 1 3
Fire Alarm sounds	Emergency fire meeting point Rugby field by Eco Block. Action according to school/ centre procedure. Part of opening safety race brief	Yes	Severity Likelihood Risk Rating	2 2 4
Signed: Paul Roberts		Date: 28/11/2018		